

## **Minutes of the Annual General Meeting Held on Saturday 5 November 2022 from 9.30-10.30am**

**Present:** Becky Cook (Chair), John Tuck (Treasurer), Sue Allingham, Beverly Beck, Susan Birkett, Carol Bromley, Marsha Campbell, Lucy Chadwick, Donna Davis, Lesley Ferguson, Julie Fisher, Donna Gaywood, Cathy Gunning, Monica Hingorani, Tim Hopkins, Helen Jones, Rachna Joshi, Marianna Lavrentaki, Deirdre Malley, Ros Marshall, Helen Mitchell, Catherine Morris, Jackie Musgrave, Claire Navaie, Cathy Nutbrown, Anne O'Connor, Marjorie Ouvry, Leslie Patterson, Liz Pearson, Debbie Penwill, Dorothy Petrie, Kay Rooks, Margaret Sheward, Nicola Theobald, Glenda Tinney, Glenda Walsh, Elaine Wareing.

**In attendance:** Beatrice Merrick (Chief Executive)

**Apologies:** Sally Jaeckle, Jas Shoker, Heather Lomas

### **Welcome and introduction of trustees**

1. The Chair welcomed all those present and those attending introduced themselves.

### **Minutes of Annual General Meeting held on Saturday 13 November 2021 and General Meeting held on Tuesday 20 September 2022**

2. The minutes of the previous Annual General Meeting and the General Meeting on 20 September 2022 were approved.

### **Matters arising**

3. There were no matters arising.

### **Vote of thanks to trustees who are retiring or resigning**

4. The members passed a vote of thanks to Clare Williams and Shaddai Tembo who were standing down as trustees for their contributions to the organisation's work.

### **Recommendation for appointment of trustees**

5. The Chief Executive explained that the recent governance review had led to changes in the Articles of Association. Under the new framework, there were nine elected places, which were filled by the remaining nine trustees elected in previous years. There were up to six places to be filled by co-option, which had been advertised to members. Four individuals had put themselves forward, all of whom were trustees who had reached the end of a previous elected or co-opted term of office and who had skills which matched the areas identified as priorities.

6. The members agreed the appointment of trustees as follows:

<b>Trustee</b>	<b>Status</b>	<b>Initial appointment date</b>	<b>End of next term</b>
John Tuck (Treasurer)	Co-opted	2019	2025
Sian Hudson	Co-opted	2019	2025
Tim Hopkins	Co-opted	2021	2025

Andrina Flinders	Co-opted	2018	2024
Becky Cook (Chair)	Elected	2018	2024
Jan Holmes	Elected	2018	2024
Monica Hingorani	Elected	2021	2024
Maureen Mathieson	Elected	2021	2024
Nicola Theobald	Elected	2020	2023
Heather Lomas	Elected	2020	2023
Julia Henderson	Elected	2020	2023
Glenda Tinney	Elected	2020	2023
Glenda Walsh	Elected	2017, 2020	2023

### **Trustees Report and Accounts 2021-22**

6. The Treasurer gave a summary of the financial performance of the organisation in 2021-22 as set out in the Annual Report and Accounts and how this compared with the two previous years. Overall, the level of income and expenditure had recovered to pre-pandemic levels after a year of lower activity during the height of the pandemic. Project income was still much lower than in 2019. Membership activity had remained steady over the three years. Consultancy had dipped during the pandemic and then recovered. Publications income had increased in 2021-22 due to sales of *Birth to 5 Matters*. Courses and conferences income had fallen in 2021-22. Support costs, meanwhile, remained relatively constant from year to year.

7. The financial situation in 2022-23 remained volatile. While consultancy bookings were doing well, training bookings continued to decline. Publications sales were holding up higher than expected. Cashflow was healthy due to previous reserves.

8. The Chief Executive set out the main activities and achievements of the year a highlight of which had been the promotion and distribution of the Birth to 5 Matters non-statutory guidance. Campaigning successes had included securing maintained nursery school supplementary funding for the full duration of the Spending Review. There had been a continuing programme of branch activity including two new branches in Cambridgeshire and Gloucestershire.

### **Update on activities in 2022-23**

9. In 2022-23, work was being undertaken with sector partners on alternative early years funding proposals. A new marketing manager post had been created to increase our reach and impact. A governance review had been completed and the Articles of Association amended. Our membership and CPD offers were being reviewed to ensure a continued match to sector needs.

### **Resolution to re-appoint Stephen Jones of Myrus Smith Chartered Accounts as our Independent Examiner**

10. Members resolved to re-appoint Stephen Jones as our Independent Examiner.

### **Members' concerns and priorities**

11. No concerns were raised.